

Class of 2018 5th grade promotion Parent meeting agenda
Friday September 8, 2017

1. What is Promotion?

“Promotion” is a year long themed experience culminating in a ceremony at the end of the school year. “5th Grade Promotion” is a fundraised event, and is organized by 5th Grade Parents. We fundraise in order to allow all 5th graders to experience the same level of Promotion Fun. If for some reason we do not raise the money needed, we will need to cut back on what Promotion contains.

What we envision providing as Promotion for 2018:

- T-shirt featuring class theme and logo
- Yearbook
- Enhanced personalized invitation and certificate
- Day of Promotion Luncheon & Pool Party at SPHS

2. Who are the partners involved in Promotion

Mrs. Cheadle, PTA Executive Board, Promotion Committee, 5th Grade teachers and parents

3. How we cover costs of Promotion

a. What Marengo Provides:

- Location for promotion & programs
- Basic promotion invitations & certificates
- Teachers come up with a class theme & prepare students for ceremony

b. What 5th Grade Promotion Committee covers:

- Enhanced promotion invitations & certificates
- A Yearbook for each child
- A themed class t-shirt for each child
- Day of Promotion lunch for 5th grade students and 5th grade teachers
- Pool Party at SPHS for 5th grade students
- Decorations for the ceremony

c. How the Committee raises funds/what we have so far & what we need

- A year long process that includes: 2016 Square One, Talent Show After Party, Spring Dance Bake Sale (past),

Pumpkin Patch, OSS Coffee/Bake Sale (upcoming)

We have raised \$3,500 so far.

We need to raise approximately \$2,500 The amount we need is not yet solid, as we have to get quotes for t-shirts and enhanced invitations. This number is based on an average dollar amount spent on the exact same promotion experience in the past.

We are still looking for an underwriter for the Pumpkin Patch, being held Oct. 20th. The Committee will be able to sell drinks/candy/popcorn at the Movie that evening. All funds raised that night by concessions above the licensing fee will be for the Committee to put towards promotion.

4. How Parents can help!

VOLUNTEERING

The only way we are able to have such a memorable event for the kids is to have a great crew of parents to volunteer their time at fund raising events as well as various jobs (many which can be done at home/after work).

Pumpkin Patch & Movie Concessions: ALL HANDS ON DECK

PP: We will need volunteers to set up, decorate, sell pumpkins, run the valet, clean up

MC: We will need volunteers to set up, run concessions, clean up

A Sign-Up Genius will be coming out in the next week to sign up.

ART WORK:

We need someone or several people to help with artwork through out the year: PP, t-shirts, invitations.

OSS COFFEE/BAKE SALE:

We need someone/a small group to arrange for coffee and baked good donations to sell at OSS departure.

PHOTOS:

Please make sure to take pictures at all our 5th Grade events over the year for use in the yearbook! Photos taken over your child's time at Marengo can be sent to the 5th Grade Drop Box (info coming) for inclusion in the yearbook. Students with No Photo Requests placed with the district will be left out of the yearbook unless otherwise notified.

PROMOTION DAY LOGISTICS:

We will need people to help with logistics prep for the big day. We'll also need help with the banners and help decorate on the day of! Information and signups will follow in the Spring.

5. Class Gift

Historically the outgoing 5th Graders elave the school with a gift from them to future Marengo Students. A class gift will be discussed at a late date, when we know more of what our working budget will be.

Committee

Committee Chair – Kimber Crow - Kimber_crow@yahoo.com

5th Grade Yearbook Coordinator– Saida Staudenmaier

5th Grade T-shirt – Julie Hinman

Promotion Day Logistics – Holly Bruce

Pumpkin Patch (Ordering and Logistics) – OPEN

Movie Concessions (Logistics) – OPEN

Art Work Invitations - OPEN

Art Work t-shirt - OPEN

OSS Hospitality – OPEN

All Things Decore & Design – OPEN